

LANCASHIRE MENTAL HEALTH AND SOCIAL CARE PARTNERHIP BOARD (LPB)

Minutes of Meeting
Friday, 15th June 2007

Present:-

Cath Galaska	East Lancashire PCT	Martin Goldberg	Service User Representative
Judith Holbrey	Blackburn with Darwen PCT	Paul Hopley	LPB Project Team
Janice Horrocks	LPB Project Team	Richard Jones (Chair)	Lancashire County Council
Eileen Riley	Lancashire Joint PPI Forum	Finlay Robertson	Lancashire Care Trust
Stephen Sloss	Blackburn with Darwen SSD	Wendy Swift	Blackpool PCT

In attendance:-

Alistair Humphries	Community Development Worker – Blackpool PCT
Tyrone King	Community Development Worker – Central Lancashire PCT
Pat Rolph	LPB Project Team

Apologies:-

Daniel Cavallo	Service User Representative	Bernard McDermott	Carer Representative
David Peat	East Lancashire PCT	Steve Pullan	Blackpool SSD
Shirley Saunders	Lancashire Care Trust	Mike Sinnott	Central Lancashire PCT
Marie Wilson	Carer Representative		

1. Working together with BME communities – Alistair Humphries & Tyrone King

Janice welcomed Alistair and Tyrone to the meeting, as Community Development Workers (CDWs) for Blackpool and Central Lancashire PCT respectively. Janice advised members that she had met with Community Development Workers (CDW's) from PCT and local authorities across Lancashire at the Partnership Board's request for an action plan to be drawn up for their consideration in respect of the further involvement of BME communities. The draft action plan had been circulated to members prior to the meeting.

Richard commented that there should be adequate standards of development within organisations to manage diversity but that there was a lack of confidence in the level of consistency in their approach. A detailed conversation took place, the notes of which are summarised as follows:

- Need to identify training needs and to reinvest in people by developing training which allows honesty and considers diversity in its widest sense.
- Members were unsure about how organisations collect information. Although organisations have statutory obligations on diversity and a lot of work is already being done but they could do more and this needed to be revisited. This should also look to other agencies, e.g., the police.
- Finlay stated that this will be helped when a national system is put in place. Supports the plan but would like to see actions, and is happy to be involved through Clive Taylor, Equality and Diversity Lead for Lancashire Care Trust (LCT).
- There is a lot of sophisticated data already available to work on and the key recommendations in the report should be done in local communities with an age inclusive approach.
- The recommendations were endorsed by the Partnership Board and it was agreed that members would taken these back to their organisations. Local

commissioners to sit down with the people who developed this report to look at the work required at organisation level and each locality feedback to the Partnership Board in October 2007.

Action: All partner organisations

- Janice to look at what data is available, working with existing equality and diversity leads and present this information to local LITs and Directors of Commissioning to help target local action. Organisations will be undertaking a joint needs assessment. Directors of Public Health will be asked to look at population and basic data, including the activity numbers for admissions or sectioned. Judith suggested Janice liaise with the Head of Equality and Diversity for Blackburn with Darwen PCT.
- A specific stakeholder event with quality and diversity leads, CDWs, MH leads, and public health leads should be organised to look at what outputs are required locally and pan-Lancashire

Action: Janice

- It was agreed that a volunteer BME representative member to the Partnership Board should be appointed and the role be fully advertised across the whole of Lancashire.

ACTION: Janice & CDWs

Richard invited Alistair and Tyrone to return back to the Partnership Board meeting in October and thanked them both for the work they have done so far. At this point Alistair and Tyrone left the meeting.

Minutes of the previous meeting

The minutes of the previous meeting held on Friday, 20th April 2007 were accepted as an accurate record subject to the following amendment:-

- **Item 1 – Matters Arising** - ‘Lead Commissioning Developments’, it should read *‘Stephen Sloss advised that Judith had agreed to be the lead in principle for commissioning developments’*.

Judith gave a brief outline about the role around the need for a new lead on commissioning across the PCT’s and advised there had already been a number of discussions. There will be a meeting on 29th June to discuss Lancashire Care Trust’s Strategic Outline Case and a meeting on 5th July 2007 with Chief Executives and Directors of Commissioning to look at the process. Further information should be able to be fed back to the Partnership Board’s next meeting in August.

2. Matters Arising

- **The role and future work streams of the Partnership Board** – The final version of the role and the future work streams of the Partnership Board was agreed.
- **Review of LPB Executive Members** – In response to Richard’s letter to PCT Chief Executives, the following member representatives had been confirmed:
 - Blackburn with Darwen PCT – Judith Holbrey
 - Blackpool PCT – Wendy Swift
 - East Lancashire PCT – Cath Galaska/Ellis Friedman
 - North Lancashire PCT – Kevin McGee

Richard would be seeking re-confirmation from Central Lancashire PCT for their nominated representative.

ACTION: Richard

- **Update on commissioning developments** – as advised by Judith prior to item 2.
- **Recruitment of service user and carer members** – Janice gave an update on the recruitment of the new Partnership Board volunteer service user and carer members. Three new members had been appointed with three further members selected for appointment in February 2008 when current members step down. There are however still vacancies for carer representatives from North Lancashire and the Fylde Coast and further advertising would commence to target carers in these areas.

ACTION: Project Team

3. Appointment of new Co-Chair

Richard advised he had received a letter from David Peat tendering his resignation as Co-Chair of the Partnership Board. It was agreed that Judith Holbrey would be appointed as the new Co-Chair and Judith conveyed her acceptance.

4. Action Plan

A draft action prepared by Janice proposing programmes for strengthening involvement, social inclusion and wellbeing, service transformation, marketing and communication had been circulated prior to the meeting for members' consideration to enable the Partnership Board to start planning future workstreams. Janice advised that some of the work is already on going and some would require more detailed planning. A summary of the discussion on the proposed points is as follows:

- Partnership should consider other organisations that may come to the table, e.g., Department of Work and Pensions, when required.
- Service transformation needs to be renamed as this may be seen to overlap with Lancashire Care Trust's service transformation work.
- An ambitious programme, key areas need priority with realistic time frames.
- Need to discuss with the Local Implementation Teams (LIT's), a two month formal consultation period resulting in realistic delivery targets of the Partnership.

It was agreed that Judith and Janice are to steer and focus the plans further, linking into the current wellbeing consultation, and that Janice would consult with Partnership organisation and LIT's over the next two months, bring the results back as a major item at the next meeting in August with a set of prioritised actions.

ACTION: Janice

5. Alcohol in Lancashire Project

This item was deferred to the next meeting in August, in Daniel's absence.

6. Any other business

- Judith advised of a condition management programme (CMP) taking place across East Lancashire and a recent evaluation by the Department of Work and Pensions looking at support people into work and education. Wendy advised that Blackpool had also been the pilot area for this. It was suggested that the CMP team could give a presentation to a future meeting of the Partnership Board on the outcome of the work.
- Finlay gave an update on Lancashire Care Trust's Strategic Outline Case (SOC) going to the Strategic Health Authority (SHA) by end of this month with a decision hopefully by September. Finlay also advised on two recent events to consult on new inpatient sites, one event for service users and carers and one for clinicians.
- Paul gave information on the current work around developing a new crisis and respite model. The results of the questionnaires received were currently being analysed by the University of Central Lancashire (UCLAN) with a report to be finished by the end of the month. The model would then be presented to mental health commissioners. Judith requested that the information be fed back to commissioners in time for their next reference group meeting on 29th June 2007.

Action: Paul

Date and time of next meeting – Friday, 17th August 2007 at 1.30pm-3.30pm, to be held in the Boardroom at Central Lancashire PCT, Jubilee House, Centurion Way, Leyland.