

LANCASHIRE MENTAL HEALTH AND SOCIAL CARE PARTNERSHIP BOARD (LPB)

Minutes of Meeting
Friday, 12th October 2007

Present:-

Stewart Allison	PPI Forum Rep	Grainne Currie	Rethink (LVC Chair)
Martin Goldberg	Fylde Coast S. User Rep	Rod Hacking	North Lancs S. User Rep
Sandra Haigh	East Lancs S. User Rep	Judith Holbrey (Co-Chair)	BWD PCT
Janice Horrocks	LPB Team	Richard Jones (Chair)	Lancashire County Council
Helen Lammond	Blackpool PCT	Valerie Minns	East Lancs Carer Rep
Kevin Parkinson	North Lancashire PCT	Steve Pullan	Blackpool B. Council
Finlay Robertson	Lancashire Care Trust	Victoria Robertson	East Lancashire PCT
Mike Sinnott	Central Lancashire PCT	Stephen Sloss	BWD Borough Council
Marjorie Twist	Central Lancs Carer Rep		

In attendance:-

Pat Rolph	LPB Partnership Team	Patrick Sullivan	Lancashire Care Trust
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Apologies:-

Brian Gumbley	Central Lancs S. User Rep	Paul Hopley	LPB Partnership Team
Wendy Swift	Blackpool PCT		

Apologies for absence and introductions, each member in attendance delivered their own brief personal background profile for information purposes.

1. Mental Health Act Amendments

Patrick Sullivan, Director of Nursing for Lancashire Care NHS Trust delivered a presentation to members, on the 'Mental Health Act 2007 Amendments' that update the 'Mental Health Act 1983' and the 'Mental Capacity Act 2005'. A Mental Health Network briefing paper has been circulated to members prior to the meeting for their information.

A brief question and answer session took place afterwards which included clarification on wording, definitions required and a code of practice. A discussion continued around legislation of the Mental Health Act and concerns were expressed on how issues could be explored by partners.

Minutes of the previous meeting

It was noted that the minutes of the previous meeting held on Friday, 24th August 2007 required one amendment to show Kevin Parkinson, North Lancashire PCT had been in attendance.

2. Matters Arising

- a) **Proposed new commissioning arrangements** – Judith advised the Board that good progress had been made in respect the new commissioning arrangements. A proposed job description for a new Network Director had almost been completed and Judith is hopeful that she would be able to report

back to the Board at their next meeting in December that the post had been offered.

- b) **Ivan Lewis PM event proposal** – Janice tabled an early draft copy of the invitation for the proposed Partnership Board showcase event, to which Ivan Lewis MP, (Parliamentary Under Secretary of State for the Department of Health) has agreed to attend. The event will be for no more than fifty people in attendance, with brief presentations on current work streams and a ministerial question and answer session. Richard advised the Board that it was essential for all members to attend, in support of the very positive issues happening in Lancashire and how this can be built on in the future.
- c) **Social Enterprise Pilot** – On behalf of the Partnership Board, Kevin Parkinson and Steve Pullan had agreed at the previous meeting to look in more detail at the proposed Social Enterprise Pilot initiative with Care Services Improvement Partnership (CSIP). A briefing paper had been circulated to members prior to the meeting. The recommendations in the report were agreed and North Lancashire PCT were selected for the pilot.

3. Partnership Board work programme

- a) **Revised Action Plan** – Janice tabled copies of some draft templates for member's approval, to provide the Board with action plan progress reports including risk logs. The suggested format was approved.

The draft templates included a sample progress report on the current service user and carer involvement charter work stream. Valerie expressed her concerns over the lack of carer involvement in helping to produce the charter and the need for carers to be fully involved in the process. Judith noted that this was a very important issue, with further discussion on this item listed later on the meeting agenda, this was not being picked up as a specific area for carers but should be something to be explored at future meetings. Richard asked Janice to consider this.

ACTION: Janice Horrocks

- b) **Black, Minority and Ethnic (BME) work update** – A briefing paper, status report and an event flyer had been circulated to members prior to the meeting for their information. Janice gave further information on a BME cultural awareness event in Blackpool on 17th October 2007, to include representatives from various communities coming together with a broad range of PCT and mental health services giving information on mental health and accessing services. It was agreed that this was work in progress and no action was required.
- c) **Service User and Care Involvement Charter** – A copy of the draft service user and carer involvement charter had been circulated to members prior to the meeting. Janice advised that it was hoped Lancashire Care Trust and the Partnership Board would be signing up to this in December with further work needing on how to develop and evaluate this.

A discussion took place on the process in producing the draft charter and how confident the Partnership Board could be on the carer representation in producing this work, some of the comments of which are listed as follows:

- Carers involvement in the work had been limited
- With differing views from service users and carers with possibly the need for a separate charter
- More importance should be place on how the charter should be implemented, measured and monitored
- The involvement charter should be for all services not just mental health
- To consider the involvement of service users and carers unable to attend meetings

It was agreed that for further consideration, mentioned above in 3(a) was required.

- d) **The contribution of mental health to local health improvement plans** – A briefing paper on the contribution to mental health to the wellbeing of citizens and communities had been circulated to members prior to the meeting for information only. Richard advised the Local Area Agreements (LAA's) were up for refresh over the next three months.

4. Development of crisis and respite service commissioning plans

A letter from Grainne Currie, Chair of the Lancashire Voluntary Consortium (LVC) had been circulated to members prior to the meeting. Grainne advised that in respect of the reconfiguration of services, members, voluntary agencies and third sector organisations are anxious to contribute to the agenda around service provision and service user and carer involvement. A brief discussion took place in respect of local services provided. Grainne confirmed that she had already been invited to meet with North Lancashire PCT and was encouraged by this. Judith advised that the new Network Director role will be taking a lead on this issue.

5. Lancashire Care NHS Trust – Site selection presentation

A briefing paper from Lancashire Care Trust had been circulated to members the previous day to the Partnership Board meeting and tabled to members who were not in receipt of this. Finlay delivered a brief presentation to members on the current site selection process and advised a press briefing had been brought forward to this morning. Finlay agreed to email to the Pat, assistant to the Partnership Team, a copy of the media information pack and press release for onward distribution to members.

ACTION: Finlay Robertson

Finlay advised that the Trust Board's decision on site selection would be made in January 2008 after fully engaging with all stakeholders. It was anticipated the first site could be ready to open in approximately April 2011.

Any other business

Richard advised members that Janice had been offered and accepted a secondment to the NHS North West Strategic Health Authority for one day a week for possibly three months or more, to assist with support available to local reconfigurations and consultations.

Date and time of next meeting, **Wednesday, 12th December 2007, 3.15pm-5pm**, to be held in Boardrooms 1&2 at Central Lancashire PCT, Jubilee House, Leyland.