

LPB INVOLVEMENT GROUP (LPBIG)

Minutes of meeting held on Thursday, 9th December 2010

Present:

Waheda Ahmed	BME Carer Representative – Lancashire
Tracey Callaghan-Hayes	LPB Team/Project Manager
Sharon Calverley	LTSC/Signposts
Ian Clift	Carer Representative – North Lancashire
Rebecca Davis	LPB Team/Network Director - Mental Health Commissioning
Peter Green	LTSC/Richmond Fellowship
Brian Gumbley	Service User Representative – Central Lancashire
Rod Hacking	Service User Representative – North Lancashire
Maureen Hindle	Service User Representative – East Lancashire
Debbie Nixon	LPB Team/Strategic Director for Mental Health
Angela Radcliffe	Carer Representative – Fylde Coast
Pat Rolph (<i>Minutes</i>)	LPB Team
Rosemary Trustam (<i>Chair</i>)	LTSC/Integrate
Marjorie Twist	Carer Representative – Central and West Lancashire

Apologies:

Grainne Cuerden	LTSC/Rethink
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No.	Item	Action
1.	<p>Introductions and apologies</p> <p>Rose welcomed members to the meeting, and noted the group’s ground rules as displayed on the flip chart. It was agreed to discuss item 5 later on the agenda.</p>	
2.	<p>Minutes of the previous meeting</p> <p>The minutes of the previous meeting held 28th October 2010 were agreed as an accurate record.</p>	
3.	<p>Matters Arising</p> <p>None</p>	
4.	<p>Service User and Carer Review and ‘Case for Change’</p> <p><u>Main issues emerging and implications for future services</u></p> <p>Debbie thanked everyone for their continuing support and summarised the process which had taken place over the last few months. The ‘Case for Change’ had been agreed by all five Lancashire Primary Care Trust (PCT) Boards. The paper contained feedback from GPs, the Clinical Reference Group and the public meetings held, with consistent messages received.</p> <p>Areas highlighted included Dementia and responses to Crisis. The paper also re-looked at bed numbers. The Technical Appraisal Group (TAG) will be looking at this in more detail. There will be continued engagement and dialogue, and a joint meeting of the three Lancashire Overview and Scrutiny Committees is to be arranged. Debbie welcomed questions/comments, noted as follows:-</p> <ul style="list-style-type: none"> ▪ Concern about funding for West Lancashire in respect of people per population. An aggregate level for Central Lancashire has been collected. This can be asked at the TAG. Analysis of funding is still work in progress. ▪ This is not a consultation but an engagement process, fitting in to a short time period. The differences between the two were discussed. 	

	<ul style="list-style-type: none"> ▪ Transport. ▪ Transition of services. ▪ Crisis services. ▪ Day services. ▪ Revolving door policy. ▪ 'Trade offs' (local balanced against travel). <p>It was noted that acknowledgements thanking people for their contributions should be included on the first page of the report in bold text.</p> <p><i>Tracey arrived and joined the meeting.</i></p> <p>Discussion around the engagement process continued, positive comments were noted about how helpful and useful the information provided had been. GP involvement was commended including a recent GP survey carried out by LCFT.</p>	<p>PR Actioned 31.12.10</p>
<p>6.</p>	<p>LCFT Contract Monitoring</p> <ul style="list-style-type: none"> ▪ Update on specific areas from the contract monitoring for LCFT <p>It was agreed this item would be deferred to the next meeting.</p>	
<p>7.</p>	<p>Service User and Carer roles going forward</p> <p><u>Future arrangements</u></p> <p>Rebecca expressed her thanks to Rose and the LTSC for their help over the last fifteen months in chairing the Involvement Group meetings and providing additional support to representative members.</p> <p>Assurance was given that the Involvement Group would continue to at least May 2011, in line with the remaining funding for the Partnership Team's current budget. A decision on future funding would need to be made.</p> <p><u>Lancashire Commissioning Support Function</u></p> <p>Rebecca advised of another piece of work on a commissioning support function paper to go to the Cumbria and Lancashire Collaborative Working Board (CLCWB) attended by PCT and Local Authority Chief Executives, to bring future options. She felt there would be service user and carer involvement.</p> <p>Tracey has written to PCTs asking what arrangements they have for service user and carer engagement.</p> <p>Rose asked that consideration be given to the involvement of the voluntary sector in relation to the new commissioning support arrangements with the GP's as she was sure the LTSC (who had had a rep on the LPB) would be more than willing to be involved. Debbie had thought Rose meant during the process discussions referred to, and did want to give some further consideration to this too.</p> <p>Marjorie noted that other groups such as the Acute Care Forum were missed, as feedback was no longer received.</p> <p>Rebecca confirmed the Involvement Group members would continue to be supported by Pat e.g. producing meeting minutes, 'Feedback' newsletter, but members needed to consider who they would like to chair future Involvement Group meetings, now that the contract is ending with the LTSC. Rebecca said the Partnership team could provide a chair, they may prefer one of the reps to chair or they may want to identify another person – it was up to the group. Rose</p>	

	<p>indicated her willingness to continue chairing the meeting independently after her forthcoming retirement at the end of the year if this would help.</p> <p>It was agreed a discussion would take place regarding this at the end of the meeting.</p> <p>It was agreed the group's next meeting should take place on Thursday, 13th January 2011 for a timely discussion on the Technical Appraisal process. Rose confirmed meetings could still be held at Integrate's offices in Preston for a small hire charge.</p> <p><i>Debbie and Rebecca gave their apologies and left the meeting.</i></p>	
5.	<p>'Feedback' newsletter – December issue</p> <p>Pat apologised to members for the delay in producing the newsletter, and in particular to Rod for not having been able to forward a copy for editing prior to the meeting. Copies were tabled for member's approval. Pat talked through the content.</p> <p>Ian suggested dating the newsletter as December 2010/January 2011 due its late distribution. The newsletter was provisionally agreed subject to Rod's further editing and final approval.</p> <p>A brief discussion took place around the topics for the next newsletter in February/March. Members felt it would be useful to include useful website links and information regarding housing benefits. Rose offered to contact Paul Wilson from 'Bootstrap' to ask if he would consider producing something for inclusion.</p>	<p>RH Actioned 10.12.10</p> <p>RT</p>
8.	<p>Any other business</p> <ul style="list-style-type: none"> ▪ Offers to come to future meetings <ul style="list-style-type: none"> ○ LINKs and the future Health Watch (18th or 25th January 2011) ○ Supporting People Representative – Rose advised she would forward the contact details for LINKs to Pat for members to consider inviting them to attend a future meeting. ○ Katherine Allen, LCFT – Rose advised that Katharine had offered to attend the group's meeting in February 2011, noted by Pat. ○ A card and flowers was presented to Rose on behalf of the group on her retirement. <p>Rose thanked everyone and then with LTSC members, left the meeting.</p> <ul style="list-style-type: none"> ▪ Future Involvement Group Chair – Pat asked members to consider who they would like to chair future group meetings. A brief discussion took place and members agreed they would like Rose to continue as chair, independently from the LTSC. Pat advised she would ask Rebecca to contact Rose regarding this. <p>Pat thanked members for their contributions and attendance.</p>	<p>RT</p> <p>PR</p> <p>PR & RD</p>
	<p>Date, time and venue of next meeting –</p> <p>Thursday, 13th January 2011, 11am-2.30pm</p> <p>Venue: Integrate, 112/116 Tulketh Brow, Ashton, Preston PR2 2SJ.</p>	