

**LPB INVOLVEMENT GROUP (LPBIG)**  
Minutes of meeting held on Thursday, 29<sup>th</sup> September 2010

**Present:**

Ian Clift	Carer Representative – North Lancashire
Rebecca Davis	LPB Team/Network Director - Mental Health Commissioning
Peter Green	LTSC/Richmond Fellowship
Brian Gumbley	Service User Representative – Central Lancashire
Rod Hacking	Service User Representative – North Lancashire
Debbie Nixon	LPB Team/Strategic Director for Mental Health
Angela Radcliffe	Carer Representative – Fylde Coast
Pat Rolph ( <i>Minutes</i> )	LPB Team
Rosemary Trustam ( <i>Chair</i> )	LTSC/Integrate
Marjorie Twist	Carer Representative – Central and West Lancashire
Katharine Wykes	LTSC

**In attendance:**

Sue Wilkinson	Lancashire Support for Independent Living
Jackie	(Sue's pa)
Mark Hampson	Service user volunteer
Alison	(Mark's pa)

**Apologies:**

Waheda Ahmed	BME Carer Representative – Lancashire
Tracey Callaghan-Hayes	LPB Team/Project Manager
Maureen Hindle	Service User Representative – East Lancashire

No.	Item	Action
1.	<b>Introductions and apologies</b> Rose welcomed members to the meeting.	
2.	<b>Minutes of the previous meeting</b> The minutes of the previous meeting held 26 <sup>th</sup> August 2010 were checked and agreed subject to one amendment, to note Rod's apologies.	<b>PR</b> actioned 01.10.10
3.	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>▪ <b>Housing updates (SP team) &amp; representation</b> – re bed blocking and housing needs for mental health, Rose advised she had not yet received a response back from Sarah McCarthy (Lancashire County Council) but would be chasing this.</li> <li>▪ <b>Concerns about Avondale closure plans</b> – to be discussed under item 4, future intentions discussion.</li> <li>▪ <b>Budget support for training needs</b> (expenses costs; personal budget conference) – Rebecca agreed that she was happy to handle requests for support to attend the personalisation budget conference on an individual basis. Brian produced an invoice, Rebecca asked Pat to deal with this outside of the meeting.</li> </ul> <p>Rose advised the LTSC had two places on the 'Recovery Star' training course available to offer to members, a flyer will be circulated.</p> <ul style="list-style-type: none"> <li>▪ <b>Review of 'Feedback'</b> – it was agreed the discussion to review the next copy of the 'Feedback' newsletter would be deferred to the next meeting.</li> </ul>	<b>RT</b>         <b>PR</b> actioned 01.10.10   <b>RT</b>

4.

#### **LTSC Contract Review**

▪ **Feedback and support intentions given changes in LPB** – Rebecca gave feedback from the recent LTSC contract review meeting held with Grainne and Rose. Members' views had been taken into account, along with the suspension of the Partnership Board and the current work around the 'Re-Testing' inpatient proposals. It was agreed not to continue with the service level agreement for the remaining twelve months. Instead the LTSC had been asked to focus on areas of work for the Involvement Group over the next three months.

Rose summarised key areas of work carried out to date including the communication plan, advising she would deliver a brief powerpoint presentation later in the meeting to look at how the LTSC and Involvement group could focus on certain areas of work for the following three months.

▪ **Future intentions for SU/Carer engagement, roles and projected work for 'Re-Testing' of acute services capital programme** – Debbie explained how she hoped the group may be able to assist with this piece of work. Given the limited timeline, this work needs to be done with some pace, however it will offer a real opportunity for members to have an impact on the 'Re-Test' and make a difference. This includes the biggest task of moving forward the inpatient proposals and QIPP (Quality, Innovation, Productivity and Prevention) agenda.

Debbie gave some background information to the 'four tests' described in the government's revised operating framework, and the directive received from NHS North West (Strategic Health Authority), and went on to explain about the NCAT Review (National Clinical Advisory Team). This involves clinicians all over the country. There is a need for an independent clinical review of the proposals, again working within limited timescales, to look at the 'Re-Test' of the 'Case for Change', one of the main key issues of which includes the care and treatment of Dementia.

Debbie noted her attendance to Local Authority Overview and Scrutiny Committee meetings and advised of forthcoming public meetings to be held by the end of October 2010. A report will be presented to the Primary Care Trust (PCT) boards in November 2010. Debbie gave a brief summary of the next stages expected to take place including a Technical Reference Group (TAG) and who may be involved.

The current issues raised around the Avondale Unit in Preston were noted with Debbie advised she had attended a public meeting held last night in Preston, arranged by the SAFE (Save Avondale for Everyone) Group. The 'Re-Test' work is not involved in looking at sites at this stage.

Debbie asked members to think about how the team should engage with stakeholders, what questions need to be asked.

Some members raised concerns over communications/rumours around; the Avondale Unit, the Scarisbrick Centre in west Lancashire, Harvey House in Lancaster, and day services at the Bridge Centre in Preston.

Debbie suggested and it was agreed that it would be helpful to circulate a copy of the 'core script' being developed by PCT Communication Leads.

A brief discussion continued, a summary of the key points are noted as follows:-

- Community services

**PR**  
actioned  
08.10.10

	<ul style="list-style-type: none"> <li>▫ GP survey</li> <li>▫ 'Feedback' newsletter distribution</li> <li>▫ Older adult services</li> <li>▫ Out of area placements</li> <li>▫ Lack of confidence in GPs re mental health</li> <li>▫ Learning disabilities crossing over into mental health</li> </ul> <p>Debbie asked Pat to circulate to members a copy of her slide presentation taken to the Overview and Scrutiny Committees, for information only.</p> <p>Debbie thanked everyone for their support and help with this work.</p> <p><i>Debbie and Rebecca left the meeting</i></p>	<p><b>PR</b> actioned 04.10.10</p>
<p>5.</p>	<p><b>Personalised Budgets</b></p> <p>Rose welcomed Sue Wilkinson and colleagues to the meeting and introductions were made. Sue explained the process for accessing self directed support:-</p> <ul style="list-style-type: none"> <li>▪ Contact social services.</li> <li>▪ Introduction to a social worker to work on a personal support plan.</li> <li>▪ Draft plan to identify need – questionnaire (points make prizes), re annual/indicative budget e.g. activities, employing a PA.</li> <li>▪ Plan is presented to social services commissioning panel for approval.</li> <li>▪ Once approved the plan is forwarded to Lancashire Support for Independent Living (LSIL).</li> <li>▪ Peer support is available for those who require help e.g. to deal with correspondence, recruitment of a PA.</li> <li>▪ A list of approximately 300 registered PA's are held with contact names and telephone numbers.</li> <li>▪ Once a position is advertised there may be somewhere in the region of 20 applications received.</li> <li>▪ Interviews are held in LSIL or Jobcentre Plus offices.</li> <li>▪ You can employ up to 5 PA's, if there are more than 5 PA's employed a stakeholder pension is required.</li> <li>▪ Enhanced Criminal Reference Bureau (CRB) checks are done (£50), the cost of which are built into the support plan.</li> <li>▪ Employer's liability insurance is mandatory.</li> <li>▪ Should an employer be taken advantage of, LSIL peer support services can offer short term support and advice from volunteers. LSIL have a legal team for queries.</li> <li>▪ Social workers should budget for recruitment costs.</li> <li>▪ There is an initial 12 week probationary period, to allow relationships to be built.</li> <li>▪ LSIL services are free, apart from managing accounts (£20 charge per 4 weeks).</li> <li>▪ Gross payments are made at £11 per hour (includes tax/insurance), payments to PA's are in the region of £7.50-£8 per hour, leaving a potential float of £2.50 per hour for additional items.</li> <li>▪ PA's may claim mileage at a rate of 40p per mile and their car must be insured for business use.</li> <li>▪ Disputes can sometimes arise over finance.</li> <li>▪ Agencies charge a higher rate of £13 per hour (being above the gross rate).</li> </ul> <p>A brief discussion followed, Marjorie raised a concern over the difficulties in getting an assessment in the first place, and the delays which can be encountered.</p>	

	<p>Pat advised she had received a phone call from a service user in Blackburn after the 'Feedback' newsletter on 'Direct Payments' had been circulated, advising they had been unable to meet the criteria for an assessment as there were too many 'boxes' which need to be 'ticked'. Sue advised Local Authorities set the criteria for eligibility but that she would be happy to feed back concerns at their coordinators meeting.</p> <p><i>Peter arrived at the meeting.</i></p> <p>Rose thanked Sue and her colleagues for attending the meeting.</p> <p><i>Lunch break</i></p>	
<p>4. cont'd.</p>	<p><b>LTSC</b></p> <p>Rose advised members a revised induction pack for new group members was close to being completed, this would include up to date policies. Rose welcomed suggestions for other items/links which members think may be useful to include, to be forwarded to Pat. When finished, it was hoped the pack could be posted on the LPB website for information. All members present agreed this was a reasonable framework for new starters.</p> <p>▪ <b>Implications/changes for meetings and LTSC work priorities and suggested plan</b> – Rose delivered a brief slide presentation about how the LTSC could support the group for the last three months of their service level agreement. Rose will be retiring from Integrate at the end of 2010 but will continue to work with the LTSC.</p> <p>Rose suggested there should be a future agenda item about where LPBIG meetings will be held from January 2011. A discussion continued, the key points of which are summarised as follows:-</p> <ul style="list-style-type: none"> <li>▫ It was hoped Maureen would be rejoining the group soon.</li> <li>▫ The LTSC will no longer be providing direct support to Involvement Group members from 2011. The LTSC will be reviewing their priorities.</li> <li>▫ Continuing involvement in contract monitoring for Lancashire Care NHS Foundation Trust (LCfT).</li> <li>▫ The role of the Lancashire LINKs.</li> <li>▫ Quality social housing.</li> <li>▫ Care coordinators short term employment contracts.</li> </ul> <p>▪ <b>Suggested plan and priorities</b> – Rose welcomed comments, questions and ideas on the 'Re-Test' engagement process, noted as:-</p> <ul style="list-style-type: none"> <li>▫ What is going to happen around continuity of care, e.g. where staff may have short term contracts?</li> <li>▫ Wards are being shut before new hospitals are being built, what other arrangements are in place?</li> <li>▫ What are the plans/proposals?</li> <li>▫ What changes have there been in acute mental health services?</li> <li>▫ Where is the proof that there is alternative care in the community?</li> <li>▫ One member felt that their health had deteriorated as a result of ineffective crisis services.</li> <li>▫ What are crisis teams supposed to be doing?</li> <li>▫ Do GPs have sufficient knowledge/training around care pathways?</li> <li>▫ How will people be consulted?</li> </ul>	

	<ul style="list-style-type: none"> <li>▫ The impact of the recession will mean an increase in the number of people suffering with mental ill health.</li> <li>▫ Consideration of older adult services.</li> <li>▫ All service proposals/plans should be put on hold until the outcome of the review.</li> <li>▫ Have the use of vacant buildings/existing sites be considered?</li> <li>▫ Rumours about day services – how will these be affected? Where is the evidence of service user and carer involvement in any proposed service change?</li> <li>▫ People need to be kept informed and issues need to be handled sensitively.</li> <li>▫ Where have the crisis units gone?</li> <li>▫ Why are beds being reduced when people are still being placed in private beds or out of the area, at a price?</li> </ul> <p>Rose suggested and it was agreed that it would be helpful to invite Catherine Allen, in her new role as Mental Health Coordinator/Support Worker for Together, to attend a future meeting.</p>	<b>RT</b>
6.	<p><b>Feedback on the self-assessment, PDP training and support needs framework</b></p> <ul style="list-style-type: none"> <li>▪ <b>Check any identified immediate needs</b> – Rose advised she would arrange to contact Waheda and Maureen, to offer to provide feedback on today's discussion.</li> </ul>	<b>RT</b>
7.	<p><b>Any other business</b> (agree next meeting business and format)</p> <p>None</p>	
	<p><b>Date, time and venue of next meeting –</b>  Thursday, 28<sup>th</sup> October 2010, 11am-2.30pm  Integrate, 112/116 Tulketh Brow. Ashton. Preston PR2 2SJ.</p>	